

Letter	2030
	2000
Tax period	
Letter date	
Employer ID number	
Form	
To contact us	Phone Fax

Proposed changes to your

Form

# **Proposed Amount due: \$**

We received additional information from third parties that changes the amount of your tax, deductions, and payments. If our information is correct, you will owe \$ (including interest), which you need to pay by

# **Summary of Proposed Changes**

Tax you owe Payments and Credits Penalties Interest charges Amount due



# What you need to do immediately

Review this notice and compare our changes to the information on your tax return.

## If you agree with the changes we made

- Complete, sign, and date the Response Form at the end of this letter, and mail it to us along with your payment of \$ so we receive it by
- If you can't pay the amount due, pay as much as you can now, and make payment arrangements that allow you to pay off the rest over time. If you want to apply for an installment plan, send in your Response Form AND a completed Form 433-D, Installment Agreement Request. Download Form 433-D from www.irs.gov, or call

to request a copy. You can also save time and money by applying online if you qualify. Visit www.irs.gov and search for keyword "tax payment options" for more information about:

- Installment and payment agreements
- Credit card payments

Or, call us at to discuss your options.

# If you don't agree with the changes

 Complete the Response Form at the end of this letter, and send it to us along with a signed statement and any documentation that supports your claim so we receive it by

If we don't hear from you

If we don't receive your response by we'll send you a Statutory Notice of Deficiency followed by a final bill for the proposed amount due. During this time, the amount of interest will increase and penalties will apply.

Changes to your tax return

Tax Period

Employer ID Number

Your income and deductions	Shown on return	As corrected by IRS	Difference
[ ]	\$	\$	\$
[ ]	\$		\$
[ ]		<u>\$[</u>	\$
[ ]	\$		\$
[ ]	\$	\$	\$
[ ]	\$	\$	\$
Change to taxable income			\$

Your tax computations	Shown on return	As corrected by IRS	Difference
Taxable Income,	\$	\$	\$
Tax,	\$	\$	\$
Other Credits,	\$	\$	\$
Other Taxes,	\$	\$	
Total Tax,		\$	\$
Withholding,	\$	\$	\$
		Penalties	\$
Interest – if paid by			\$
Total Amount You Owe			\$
		Refund	\$

## Information reported to IRS that differs from the amounts shown on your return.

To assist you in resolving this matter, we enclosed transcripts of information returns the IRS used to determine the discrepancy. The listing may include amounts already reported on your tax return.

#### Misidentified income

If any of the income shown on this letter isn't yours, send us the name, address, and taxpayer ID number of the individual or company who received the income. Please notify the payers to correct their records to show the correct name and taxpayer ID number of the recipient so that future reports to us are accurate.

# **Next steps**

- You don't need to file an amended tax return for response. However, if you choose to file an amended tax return, write "Letter 2030" on the top of your amended federal tax return and attach it behind your completed Response form. Go to www.irs.gov to download Form or call 1-800-TAX-FORM (1-800-829-3676).
- Please file an amended tax return for any other tax periods in which the same error occurred.
- We send information about these changes to state and local tax agencies. So, if the changes we made apply, file an amended state or local tax return as soon as possible.

#### **Additional information**

- Visit www.irs.gov/letter2030.
- For tax forms, instructions, and publications, visit www.irs.gov or call 1-800-TAX-FORM (1-800-829-3676).
- Review the enclosed Publication 1, Your Rights as a Taxpayer.
- You can also find additional information in Publication 5181, Tax Return Reviews by Mail CP2000, Letter 2030, CP 2501, Letter 2531.
- This isn't an audit. We may examine your return in the future.
- Keep this letter for your records.
- If you need assistance, please don't hesitate to contact us.

If you'd like to auth send us Form 2844 your behalf.	norize someone, in addition 8, Power of Attorney and De	to you, to contact the IRS c eclaration of Representative	oncerning this letter, please e, before your representative	complete and contacts us on

Tax Period Employer ID Number		
Employer ID Number	Tax Period	
•	Employer ID Number	

# **Explanation of Changes**

The following are additional explanations for the proposed changes to your tax return.

## ACCURACY PENALTY FOR SUBSTANTIAL TAX UNDERSTATEMENT - IRC SECTION 6662(d)

We're required by law to charge an accuracy related penalty due to substantial understatement of tax if the amount of the understatement exceeds the greater of 10% of the tax required to be shown on your return or \$5,000. In the case of a corporation (other than an S-Corporation or a personal holding company), an understatement of income tax is substantial when the understatement exceeds the lesser of 10% of the tax required to be shown on the return (or, if greater, \$10,000) or \$10,000,000. We will impose a penalty equal to 20 percent of the underpayment of tax attributable to the understatement.

We may reduce or waive the penalty if you:

- Provide the substantial authority (such as, Internal Revenue Code, Regulations, Revenue Rulings, Revenue Procedures, etc.) you used to decide how to treat your income or deduction, or
- Tell us where on your return you clearly show the facts supporting your treatment of the income or deduction, or
- Submit a signed statement that clearly outlines the facts supporting your treatment of the understated income.

#### Interest charges

We are required by law to charge interest on unpaid tax from the date the tax return was due to the date the tax is paid in full. The interest is charged as long as there is an unpaid amount due, including penalties, if applicable. (Internal Revenue Code section 6601)

For a detailed calculation of your interest, call

Corporate Interest – We charge additional interest of 2% if, according to our records, you didn't make your corporate tax payment within 30 days after the IRS notified you of the underpayment of tax. This interest begins on the 31st day after we notify you of the underpayment on tax amounts you owe over

# **Response Form**

-		
Complete this form and send it to us in the enclosed envelope so we receive it by Be sure our address shows through the window.  If you need more time to respond, call	Provide your contact information If your address has changed, please make	
us at	☐ a.m. ☐ p.m.  Primary phone Best time to call Secondary phone	□ a.m. □ p.m. Best time to call
Indicate your agreement or disagreement	<ul> <li>The corporation agrees with all changes         The corporation consents to the assessment of its income tax and understands that:         <ul> <li>The corporation owes \$ in additional tax, paymer adjustments, and interest.</li> <li>The IRS is required by law to charge interest on taxes that we paid in full by</li> <li>The IRS will continue to charge interest until we've paid the tax full. Certain penalties may also apply.</li> <li>The corporation can challenge these changes in the U.S. Tax only if the IRS determines after the date we sign this form that owe additional taxes for [Month Day, Year].</li> <li>The corporation can file for a refund at a later date.</li> </ul> </li> </ul>	
	Title  The corporation doesn't agree with a Please return this form and include a si what you don't agree with. Also include missing forms that support your statem Note: You can fax documentation to  Signature  Title	igned statement that explains copies of any documentation or

\$100,000, minus your timely payments and credits.

Please fold here. Do not detach. Be sure our address below shows through the envelope window.

DEPARTMENT OF THE TREASURY

Letter 2030
Letter date: Month Day, Year

