



Department of the Treasury
Internal Revenue Service

Notice	CP80
Tax Year	
Notice date	
Social Security number	XXX-XX-1234
To contact us	123-456-6789
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Name
Address
City, State, and Zip

We haven't received your tax return
Credit on account: \$

We've credited payments and/or other credits to your tax account for the tax year shown above. However, we haven't received your tax return.

What you need to do immediately**If you are required to file this tax return:**

- Please file today. Send your signed tax return to the address shown above. We'll apply the credit to the tax you owe and refund any overpayment if you owe no other taxes or obligations.

If you have already filed this return:

- Please send a newly-signed copy to the address shown above. Be sure to attach copies of all schedules and other documents you included with the original return.

If you would like the credit transferred to another tax form, tax year or tax identification number:

- Call us at 123-456-6789 to give us the details of the account to which the credit should be transferred.

If we don't hear from you

If you don't file your return or contact us, you may lose this credit. The Internal Revenue Code sets strict time limits for refunding or transferring credits.

Additional information

- Visit www.irs.gov/cp80
- For tax forms, instructions, and publications, visit www.irs.gov or call 123-456-6789.
- Keep this notice for your records.

If you need assistance, please don't hesitate to contact us.